Document Name: Leadership and Commitment Policy

Document Owner: Operations Director

Issue Date: 01/05/2024

Current Revision Date: 01/05/2024



Leadership and Commitment Policy including ISMS objectives

Objective and Scope

The objective of this document is to demonstrate Prevision Research executive and senior management's leadership and commitment to develop, implement, manage, monitor and continuously improve information security performance.

Leadership and commitment is the willingness and drive to lead, commit and deliver.

The scope of this commitment is reflected in the Information Security Policy and other supporting policies, information security objectives and the delivery of the information security management system ISMS.

Roles, Responsibilities and Authorities

The Operations Director or competent delegate takes ownership of the provision of resources, development and delivery of the integrated security management system.

A series of designated managers and officers shall be nominated by the Operations Director to ensure the interests of information security policies and objectives are delivered.

Where an exception or deviation from an expectation or plan occurs, the senior assigned role shall make the determination in terms of what is an acceptable change.

Legal and Regulatory

Title	Reference		
Data Protection Act 2018	https://www.legislation.gov.uk/ukpga/2018/12/contents		
General Data Protection Regulation (GDPR)	https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/		
The Telecommunications (Lawful Business practice)(Interception of Communications) Regulations 2000	www.hmso.gov.uk/si/si2000/20002699.htm		
Computer Misuse Act1990	www.hmso.gov.uk/acts/acts1990/Ukpga_19900018_en_1.htm		
The Privacy and Electronic Communications (EC Directive) Regulations 2003	www.hmso.gov.uk/si/si2003/20032426.htm		
The Freedom of Information Act 2000	https://www.legislation.gov.uk/ukpga/2018/12/contents		
Online Safety Act 2023	https://www.legislation.gov.uk/ukpga/2023/50/contents/enacted		
National Assistance Act 1948	https://www.legislation.gov.uk/ukpga/Geo6/11-12/29/enacted		
Criminal Law Act 1967	https://www.legislation.gov.uk/ukpga/1967/58/introduction		
The Copyright, Designs and Patents Act 1988	https://copyrightservice.co.uk/		
Market Research Society Code of Conduct	https://www.mrs.org.uk/pdf/MRS-Code-of-Conduct-2019.pdf		
Market Research Society Fair Data Principles	https://www.fairdata.org.uk/10-principles/		

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ISO 27001/2 REFERENCES	ISO 27001: 2013	ISO 27002: 2013	ISO 27001: 2022	ISO 27002: 2022
	Clause ID	Annex A ID	Clause ID	Control ID
Leadership Policy	5.0			5.1

Related Information

- Position Agreements or Position Descriptions
- Policies <u>Information Security</u> | <u>Privacy</u> | other policies as documented
- ISMS Framework Document

Leadership and commitment objectives

Prevision Research shall ensure we achieve the fundamental objectives of information security, listed below.

Information security objectives

Objective 1: Threats and vulnerabilities risk management

Our objective is to protect information and information assets against threats and vulnerabilities, to which Prevision Research may be exposed.

Objective 2: Privacy protection

Confidentiality involves restricting data only to those who need access to it. Encryption and setting complex password systems ensure confidentiality security measures are met.

Objective 3: Data Integrity

Data protection is making sure data in the possession of Prevision Research is accurate, reliable and secured against unauthorised changes, tampering, destruction or loss.

Objective 4: Data Availability

Private current information is readily available for anyone who is authorised to legitimately access or use it, or as and when a data privacy owner requests to view their profile.

Information Security Policy

In order to provide the direction and support for information security, Prevision Research has developed a series of policies to identify and communicate its direction and objectives in relation to delivering information security. The two primary policies are:

- Information Security Policy
- Privacy Policy

Additional policies are available to support the aspects of information security as referenced in the ISMS Manual.

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Strategy to deliver information security objectives

The following process shall be followed to develop information security objectives.

- 1. Develop a plan to achieve each objective. Assign ownership of each objective to a competent person with knowledge and resource capacity to enact and achieve the objective.
- 2. Set measurable metrics to track the performance of each objective. Set periodic progress targets and agree measurement metrics.
- 3. Report progress across the organisation and to additional interested parties.
- 4. Agree on a Communication Plan to report consistently.
- 5. Review the objectives and revisit targets at least annually to achieve continual improvement.

Integration and communication of policies, objectives and the ISMS

Policies and objectives shall be included in:

- Employee position descriptions roles and responsibilities with delegations assigned where the role is critical to delivery e.g. DPO role.
- Induction and/or awareness of new employees, vendors or subcontractors include an overview of the ISMS, objectives and key policies.
- Annual refresher awareness plus additional awareness when job roles change shall include an ISMS, policy and objective update.

ISMS Resources

ISMS resources are allocated by executive management according to need based on:

- Delivering against objectives and the needs required to attain goals.
- ISMS hardware and software assets and asset maintenance needs.
- ISMS awareness and competency through an ISMS Training Plan including qualifications, licenses and permits as required.
- Security protections including virus and malware protections, monitoring software and protective measures according to the systems architecture.

Document review

This policy shall be reviewed by the policy owner annually or immediately after a process change or a policy breach is known to have occurred.

Periodic reviews shall take into account feedback from management reviews, regulatory changes and audits. Changes to the policy must be approved by a senior executive then communicated to all previous persons or organisations with access to the policy. Refer below for the most recent review.

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History table

Date	Rev No	Changes	Reviewed By	Approved By	Training Y/N